

## EDI Standards and Implementation Group (ESIG)

Tuesday 29<sup>th</sup> November 2016

Physical meeting at the GS1 UK AGM

**Attendees:** Jerry Collins, Paul Oppenheimer, David Robinson, Rachel Schofield, James Shelley, John Stokes, Simon Tompsett, Shan Welch, Bob West

**Apologies:** Phil Bach, Steve Barrow, Dan Ganderton, Bal Bham, Neil Brennan, Jo Puri,

### Minutes and Actions

1. Introductions and Housekeeping. Welcome to Jerry Collins and James Shelley who will be replacing Simon Tompsett and Bob West respectively who are both retiring. Shan thanked both for their contribution to the group over the past years.
2. GS1 UK competition policy was stated and it was explained that the group and all related activities must always operate under this policy (see <http://www.gs1uk.org/Pages/competitionpolicy.aspx>)
3. **Review of Minutes and Actions:** How to handle Prompt Payment Discount information in the EANCOM invoice message format will be put on the GS1 UK website
4. **CONTRL/APERAK survey result:** Further updates were suggested. The survey will be amended and then issued.  
**Action: Shan to update CONTRL/APERAK survey and re-issue - to be done before the next meeting**
5. **Meeting attendance Questionnaire:** Further updates were suggested. The questionnaire will be updated and issued to the group for review.  
**Action: Shan to update the questionnaire for internal review - to be done before the next meeting**
6. **TRADACOMS Position Statement:** This has now been signed off internally. Shan will notify HMRC who still cite TRADACOMS as one of the standards that can be used for electronic invoicing, and then work with our marketing group to notify members  
**Action: Shan to send out the updated GS1UK position paper - to be done before the next meeting**
7. **Use of guidelines:** Waitrose made an interesting and informative presentation to the group on their implementation of the DELFOR message based on the Delfor Best Practice Guideline.
8. **Perfect Order update:** It was agreed that Shan would talk to the Perfect Order group about how ESIG can be further involved in this project and to get a copy of any output from the group.  
**Action: Shan to contact Perfect Order group and issue documentation - to be done before the next meeting**
9. **Nominations for Co-Chairs for the coming Year:** Shan asked for nominations to stand as Co-Chair. Thanks to Paul Oppenheimer who is happy to stand again.  
**Action: All to send in nominations - to be done by 6<sup>th</sup> January 2017**

**10. Workplan:** It is now time to think about the workplan for the coming year. This may depend on requirements from the Perfect Order project.

**Action: Shan** to contact the Perfect order group for details - **to be done before the next meeting**

**Action: Shan** to send out workplan questionnaire for members of the group to give their suggestions - **to be done before the next meeting**

**11. Trends and activities:** There was a round table review of Trends and Activities

**12. AOB:** Simon raised a question about the latest requirement on Tobacco Traceability. GS1 has talked about high speed barcoding but there is concern about how to provide batch information and at which package level scanning may be needed, depending where the product is sold.

**The next ESIG Quarterly meeting will take place on Thursday 9<sup>th</sup> March 2017** in the GS1 UK offices